

	ADMISSIONS PROCEDURES FOR SENIOR HIGH SCHOOL GRADE 11 - FILIPINO APPLICANTS	
	Document Reference: EOMS-CAS-PRC-018	Revision Number: 002
	Confidentiality Level: Public use	Approval Date: August 25, 2026
	Review Cycle: Yearly	Effectivity Date: September 01, 2026

STEP 1: APPLICATION/VALIDATION

- Create your DLSU-D Admission Portal account through this link <https://admission.dlsud.edu.ph/admission/login.aspx> or scan the QR code at the side.
- Fill out the necessary files in your admission accounts to generate your DLSU-D application form.
- Upload pre-admission requirements:
 - Valid Identification Card (*current School ID or any government-issued ID, such as a Passport, National ID/PhilSys ID, Postal ID, Voter's ID, Driver's License or Student Permit, bearing the applicant's photograph and complete name*)
 - Latest fitness to study Medical Certificate (for applicants with declared disability)
- Check your application status via DLSU-D Admissions Portal within two (2) working days

STEP 2: EXAMINATION

- Pay the non-refundable and non-transferable ₱1,000.00 application fee.
 - Click "Proceed to Payment Portal" (if the page does not proceed, turn off your popup blocker on your browser)
 - From the Payment Portal select "Payments" (upper left on laptop/PC device and upper right on mobile device)
 - then click PAY.
- You may choose on any of the following:
 - MAYA (debit card and credit card)
 - QRPH (e-wallet and online banking)
 - Check the Payment Portal for a "Paid" status after a successful payment.
- Examination details and instructions will be available on your DLSU-D Admissions Portal within three (3) working days.
- Take the DLSU-D Student Admissions Test (DSAT).
- Access DSAT results through DLSU-D Admissions Portal after five (5) working days.

STEP 3: CONFIRMATION

- Select your Career Pathway through DLSU-D Admissions Portal.
- Pay the non-refundable and non-transferable confirmation fee of ₱6,500.00. (Refer to STEP 3 for available payment channels).
- Check your DLSU-D Admissions Portal account within three (3) working days for confirmation updates.

ENROLLMENT

- Submit the documentary requirements to the Office of the High School Registrar during the designated schedule.
- Follow the enrollment schedule and procedures in the DLSU-D Admissions Portal.

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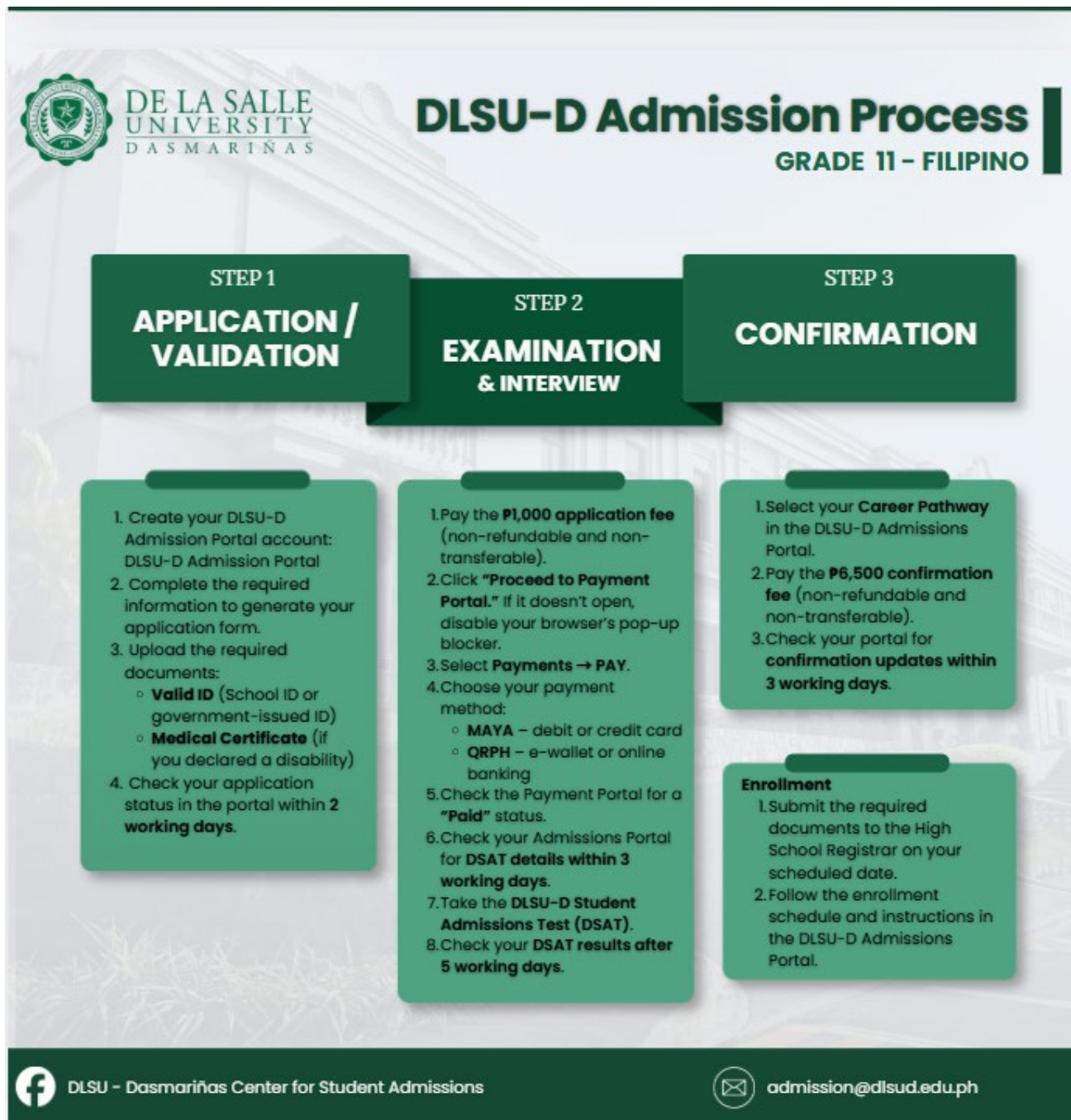
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