Step 1

Go to www.dlsud.edu.ph and click Portal to proceed to my.DLSU-D portal page.
Step 2
Click Sign Up to create your my.DLSU-D Student Portal Account.
Step 3
Select student account type and input the required details, then, click Create Account button.
Step 4
Input all the required fields with verification code, then click the Submit button.

Note:
Kindly follow the guidelines in creating your password and security question.
Step 5
This page prompts when your account has been successfully created.
NAVIGATING
my.DLSU-D
Student Portal
Account
Login

Input the username and password. Then, click the Log In button.
Home Page

The Homepage will display announcements and clickable buttons for features, applications, links and account settings.

Announcements

Account Balances
Posted on August 14, 2020 By Finance Department, Assessment Section

Account balances as of Aug 10, 2020 can now be viewed in your portal. Payments after that date is not yet reflected. Your portal will be put on hold within 5 working days after your payment.

Dormitory Moving Out Guidelines and Forms
Posted on June 04, 2020

Please be guided by the new procedure for dormitory moving out and important reminders. Click the link below for more details. Read here.
Features
This will display all the sub menu online highlights.
This page allows you to view the assessment information and payment scheme. Click the Assessment tab to view the student’s assessment and breakdown of fees.
This menu lets you view relevant details such as the student’s class schedule and examination. To print a copy, click print schedule.
Curriculum allows you to view the curriculum details of the student for the school year.
This section enables you to view and download needed document/s. You can select or type on the search box for a certain document, then click Go.
E-cash, similar to a wallet, is used by students to transact payments like library fines. This menu displays the e-cash transaction cash summary, deposit history and transaction history.
This section enables you to evaluate your respective professors online.
This menu makes you view the student’s grades per term and/or school year. Click and select the term/year from the list box.
Your medical results, released by the University Clinic, can be seen on this page.
This menu displays holding of the student’s portal account due to either lack of requirements or unsettled transactions with certain department/s.
This menu displays online payment, together with transaction history.
This section enables you to view and answer student-related surveys posted by different offices/departments of the University.
Applications

This menu leads you to navigate different online applications that you may need to use.
Car Sticker

This page enables you to process applications for the new car sticker.

It also includes the viewing of the procedures, policies and the schedules of vehicle sticker application and issuance per school year.
Scholarship

This page enables you to apply online for scholarship programs offered by the University.
SWC Services
If you need a guidance counselor to talk to, you can request for a counselling schedule through this page.
The Links menu includes related links for the Academic Calendar, Achievers, Campus Calendar, Campus Map, DLSU-D Website, and Student Scholarship Web Page.
Account

For the Account settings, click your name displayed topmost of the page to configure your account.
For Changing portal password

Click Edit then input the Current password and new password. Then, click the save button.

For Portal Recovery

In case you forget your password, click Edit and input the security question and answer on the text box. After that, click the Save button.
Thank you very much and stay safe.

Animo!