



DE LA SALLE UNIVERSITY - DASMARIÑAS

Learning Management System (LMS) Syncing Guide for Online Enrollment

(FOR STUDENTS)



INFORMATION AND COMMUNICATIONS TECHNOLOGY CENTER

NEED HELP? Contact helpdesk@dlsud.edu.ph / local 3225

Syncing the Learning Management System (LMS) with the school's enrollment system and my.DLSU-D Portal ensures real-time accuracy and immediate access to course materials. It eliminates delays, prevents data duplication, and minimizes the administrative workload associated with manual data entry.

Both students and faculty benefit from instant access to updated class information, enabling a smoother start to the academic term. This integration supports a more student-centered approach as the university moves toward a more digital, efficient, and streamlined system.

LMS synchronization is an added feature available as part of the online enrollment process.



Online Enrollment
De La Salle University - Dasmariñas

Step 2 of 3: Print Confirmation/New Transaction/Sync Subjects to LMS

Instructions: [hide](#)

- 2.1: Read the reminders below and check the "I have read and understood the above reminders" checkbox, then
- 2.2: Click "**Print Confirmation Slip**" link to show confirmation slip.
- To Change Subject/Schedule(for posted transaction):
- 2.3: Click "**New Transaction**" link to change subject/schedule.
(You are allowed up to 3 transaction [Trans 3])
- 2.4: Click "**Sync Enrolled Subjects to LMS**" to sync your current enrolled subjects to LMS.
- 2.5: To view if your subjects are already synced to LMS, please click "**View LMS Sync Subjects**".
- 2.6: Please send your queries through our official Facebook page: **DLSU-Dasmariñas Office of the University Registrar**. Last day of Registration: **06/20/2025**.

NOTE: The above schedule/fee may change without prior notice. Failure to pay on or before the cut-off date means forfeiture of your reserve slots. Please do not forget to LOGOUT before leaving this site.

Registration



The '**Sync Enrolled Subjects to LMS**' link appears **ONLY AFTER** your registration transaction is posted.

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Registration

Enrolled Subject/s

Date Posted: 6/10/2025 12:59:19 PM

Trans No.1

Class ID	Course Code	Sect Code	Course Title	Units	From	To	Days	Room
69	G-HUMA002	S05	ETHICS	3.00	1430	1600		ASync
69	G-HUMA002	S05	ETHICS	3.00	1300	1430	F	COE105
267	S-ITCS111	PET1	INTRODUCTION TO COMPUTING LEC	3.00	1300	1600	H	DISSOLVED
318	S-ITCS227LA	S08	APPLICATION DEVELOPMENT AND EMERGING TECHNOLOGIES LAB	1.00	700	1000	H	ICT202/204
673	G-PSYC101	L03	UNDERSTANDING THE SELF	3.00	1000	1130	S	ASync
673	G-PSYC101	L03	UNDERSTANDING THE SELF	3.00	1000	1130	W	JFH402
3505	D-SEPR000	E01	STUDENT ENGAGEMENT PROGRAM	0.00	0	0		

[Print Official COR](#) | [Plot Schedule](#)

Once visible, click '**Sync Enrolled Subjects to LMS**' link to begin syncing.

Step 2 of 3: Print Confirmation/New Transaction/Sync Subjects to LMS

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Registration

Enrolled Subject/s

Date Posted: 6/10/2025 12:59:19 PM

Trans No.1

Class ID	Course Code	Sect Code	Course Title	Units	From	To	Days	Room
69	G-HUMA002	S05	ETHICS	3.00	1430	1600	F	ASync
69	G-HUMA002	S05	ETHICS	3.00	1300	1430	F	COS105
267	S-ITCS111	PET1	INTRODUCTION TO COMPUTING LEC	2.00	1300	1600	H	UNRESOLVED
318	S-ITCS227LA	S08	APPLICATION DEVELOPMENT AND EMERGING TECHNOLOGIES LAB	1.00	700	1000	H	ICT202/204
673	G-PSYC101	L03	UNDERSTANDING THE SELF	3.00	1000	1130	S	ASync
673	G-PSYC101	L03	UNDERSTANDING THE SELF	3.00	1000	1130	W	JPH402
3505	D-SEPR000	E01	STUDENT ENGAGEMENT PROGRAM	0.00	0	0		

[Print Official COR](#) | [Plot Schedule](#)

Sync Enrolled Subjects to LMS

**To view synced subjects, click the
'View LMS Synced Subjects' at the
bottom-right of the screen.**

Step 2 of 3: Print Confirmation/New Transaction/Sync Subjects to LMS

Instructions: [hide](#)

2.1: Read the reminders below and check the "I have read and understood the above reminders" checkbox, then

2.2: Click "Print Confirmation Slip" link to show confirmation slip.

To Change Subject/Schedule(for posted transaction):

2.3: Click "New Transaction" link to change subject/schedule.

(You are allowed up to 3 transaction [Trans 3])

2.4: Click "Sync Enrolled Subjects to LMS" to sync your current enrolled subjects to LMS.

2.5: To view if your subjects are already synced to LMS, please click "View LMS Synced Subjects".

2.6: Please send your queries through our official Facebook page: [DLSU-Dasmariñas Office of the University Registrar](#). Last day of Registration: **06/20/2025**.

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Registration

Enrolled Subject/s

Date Posted: 6/18/2025 12:29:07 PM

Trans No.1

Class ID	Course Code	Sect Code	Course Title	Units	From	To	Days	Room
290	D-REED002	TUTO	CHRISTIAN DISCIPLESHIP IN THE MODERN WORLD	3.00	0	0		
291	D-REED003	TUTO	CHRISTIAN COMMITMENT IN CONTEMPORARY SOCIETY	3.00	0	0		
292	G-PHED003	TUTO	SWIMMING	2.00	1300	1600	MH	S. POOL

[Print Official COR](#) | [Plot Schedule](#)

View LMS Synced Subjects

By clicking '**View LMS Synced Subjects,**' students can access information of their enrolled subjects in the LMS.

Step 3 of 3: Sync Subjects to LMS

Instructions: [hide](#)

3.1: Please check your LMS Enrolled Subjects.

3.2: Click in the "Class Id" column of the subject that you want to sync.

3.3: Click the button "Sync" to sync selected subject to LMS.

3.4: To check your synced subjects, log in to your LMS account through this [link](#).

3.4.a: If your LMS account is not yet activated, log in to your [My-DLSU-D portal](#) account and active your LMS account.

LMS Enrolled Subjects Information

Please check if every subject you enrolled has been successfully synced to LMS. Check the information below.

Trans No.1

Class ID	LMSID	CourseCode	SectCode	Subject Title	Date Synced
290	5240048	D-REED002	TUTO	CHRISTIAN DISCIPLESHIP IN THE MODERN WORLD	6/18/2025 12:34:37 PM
291	5240049	D-REED003	TUTO	CHRISTIAN COMMITMENT IN CONTEMPORARY SOCIETY	6/18/2025 12:34:38 PM
292	5240050	G-PHED003	TUTO	SWIMMING	6/18/2025 12:34:39 PM

Sync

If the '**Date Synced**' is blank, the subject isn't synced yet. To sync, click the '**Class ID**,' then click '**Sync**'.

Step 3 of 3: Sync Subjects to LMS

- 3.1: Please check your **LMS Enrolled Subjects**.
3.2: Click in the "**Class Id**" column of the subject that you want to sync.
3.3: Click the button "**Sync**" to sync selected subject to LMS.
3.4: To check your synced subjects, log in to your **LMS account** through this [link](#).
3.4.a: If your LMS account is not yet activated, log in to your [My-DLSU-D portal](#) account and active your **LMS account**.

LMS Enrolled Subjects Information

Please check if every subject you enrolled has been successfully synced to LMS. Check the information below.

					Trans No.1
Class ID	LMSID	CourseCode	SectCode	Subject Title	Date Synced
69	181609	G-HUMA002	S05	ETHICS	
267	181610	S-ITCS111	PET1	INTRODUCTION TO COMPUTING LEC	
318	181611	S-ITCS227/LA	S08	APPLICATION DEVELOPMENT AND EMERGING TECHNOLOGIES LAB	6/13/2025 2:19:10 PM
673	181612	G-PSYC101	L03	UNDERSTANDING THE SELF	6/13/2025 2:19:10 PM
3505	181613	D-SEPR000	E01	STUDENT ENGAGEMENT PROGRAM	6/13/2025 2:19:10 PM

3

Sync

Note : To check your synced subjects, log in your **LMS** account through this link:
<https://dlsud.edu20.org/>



INFRASTRUCTURE. INFORMATION. INTEGRATION.

**For LMS Syncing inquiries,
contact:
helpdesk@dlsud.edu.ph
local 3225**

