



**DE LA SALLE UNIVERSITY  
D A S M A R I Ñ A S**

## **OFFICE OF THE UNIVERSITY REGISTRAR**

### **SUBMISSION OF DOCUMENTS FOR ENROLLMENT**

KINDLY EMAIL THE FOLLOWING **SCANNED** DOCUMENTS AT  
**ourdocumentssubmission@dlsud.edu.ph**



### **FOR NEW GS STUDENTS:**

- TRANSCRIPT OF RECORDS WITH THE REMARKS "COPY VALID FOR DLSUD"
- MASTER'S DEGREE DIPLOMA
- NSO / PSA BIRTH CERTIFICATE
- NSO / PSA MARRIAGE CERTIFICATE (FOR FEMALE APPLICANTS)

### **1. Please follow the FILENAME FORMAT in submitting the SCANNED DOCUMENT:**

(E.G. DELACRUZJUAN\_MIT\_TOR.PDF)

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### **2. The file should be in PDF FORMAT.**

### **3. Please submit any AVAILABLE DOCUMENTS DURING THE ENROLLMENT SCHEDULE. LACKING DOCUMENTS should be submitted ON OR BEFORE SEPTEMBER 11, 2020.**

### **4. ORIGINAL/HARD COPY of documents should be submitted once the QUARANTINE IS LIFTED.**