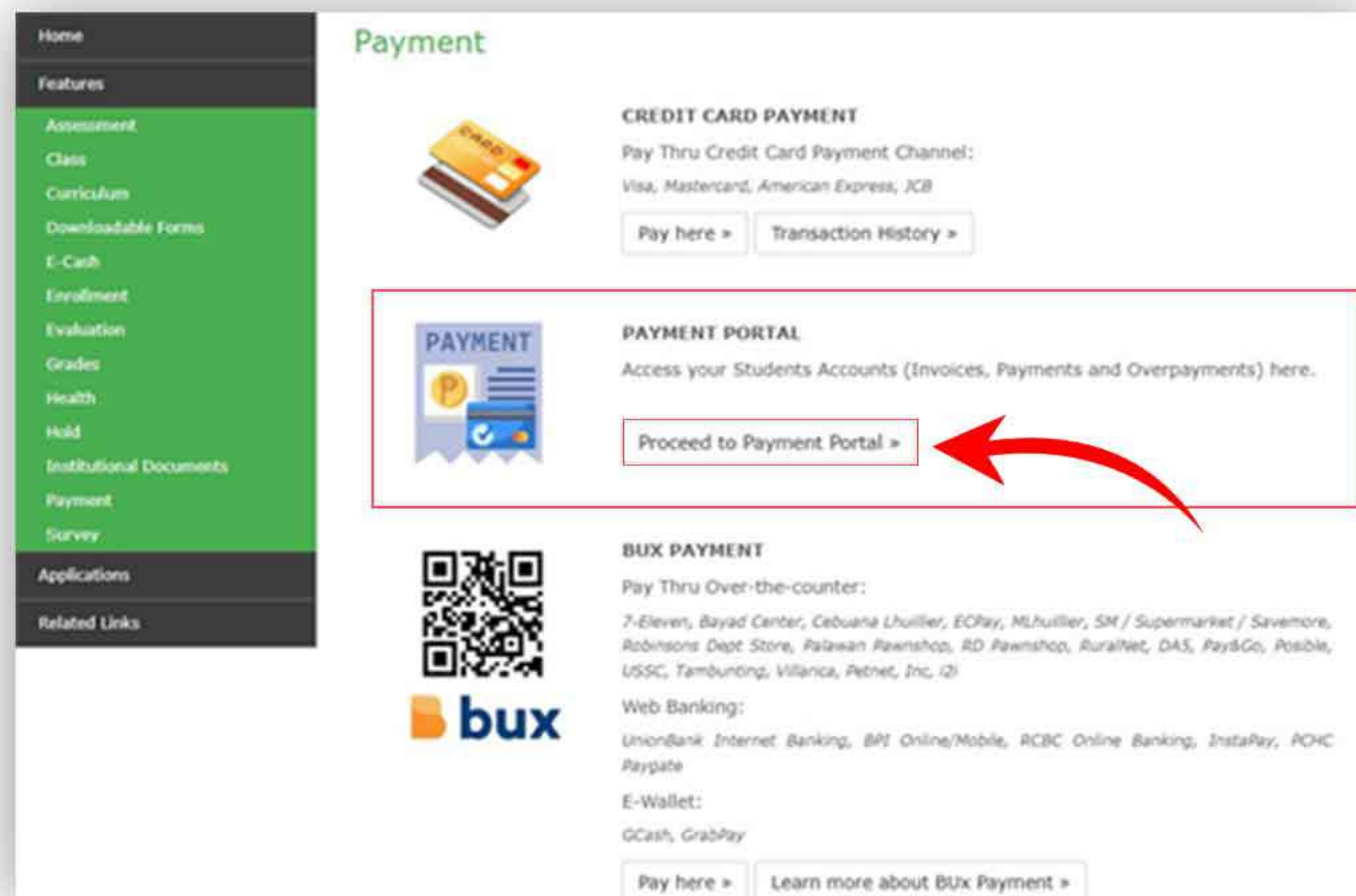


For Payment Portal

MAYA QRPH-Ewallet & MAYA Card payment (debit/credit card)

1

Get your invoice number thru your Payment Portal by clicking on **“Payment Portal”** under **“Payment”** feature on your Student Portal.



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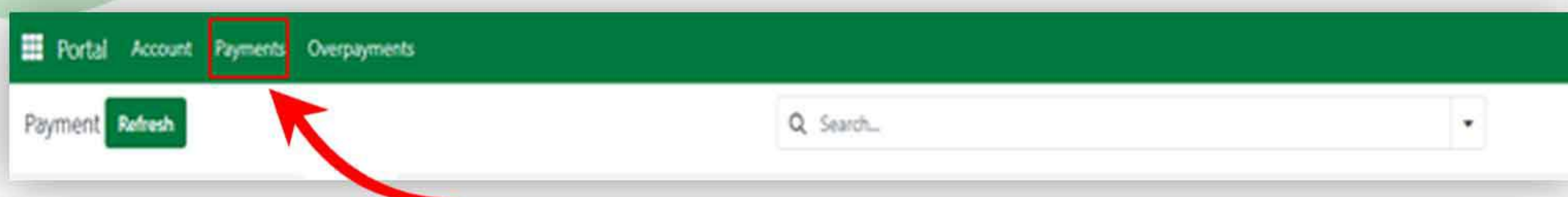
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For Payment Portal MAYA QRPH-Ewallet & MAYA Card payment (debit/credit card)

2

Once redirected to your **Payment Portal**, click on **"Payments"**.



Under Payments tab, you will see all invoices and the corresponding status whether **"Paid"**, **"In Payment"**, **"Not Paid"**.

A screenshot of the Payment Portal table showing invoice details. The table has a green header with the navigation items 'Portal', 'Account', 'Payments', and 'Overpayments'. The table has columns for 'Student ID', 'Student Name', 'Transaction Type', 'Invoice Number', 'Description', 'Transaction Date', 'Due Date', 'Invoice amount', 'Amount Paid', 'Amount Due', and 'Status'. The 'Invoice Number' column is highlighted with a red box. The table contains one row of data.

Student ID	Student Name	Transaction Type	Invoice Number	Description	Transaction Date	Due Date	Invoice amount	Amount Paid	Amount Due	Status
			INV/0034/04/9572		04/01/2024	04/01/2024	34,345.40	0.00	34,345.40	Not Paid



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3

Choose the invoice you want to pay and click the **"Pay"** button then choose any from **MAYA QRPH-Ewallet** or **MAYA Card payment (debit/credit card)** then put your **email address** and click **Confirm** (note: only exact amount in the invoice can be paid)

The screenshot shows a 'Register Payment' form with the following sections:

- Bills Payment:** Includes logos for BDO, BPI, Metrobank, and Unionbank.
- BUX Payment:** Includes the BUX logo.
- Maya Card Payment:** Includes the Maya logo and text 'Card Payment', 'Visa, MC, AMEX, JCB'.
- Card Payment:** Includes a credit card icon and text 'Credit Card'.
- Pay QR:** Includes a QR code icon and text 'QRPh', 'E-wallet and QR'.
- Form Fields:**
 - First Payment:** ☒
 - Date:** 05/08/2025
 - Customer:** [Redacted]
 - Invoice #:** INV/2025/01, [Redacted]
 - Amount to Pay:** 1,000.00
 - Payment Reference:** 1001202501290X0000002F25F0CCD7104102727
 - Email:** [Redacted]
- Buttons:** A green 'Confirm' button at the bottom left.

Two red arrows are present: one pointing to the 'Confirm' button and another pointing to the 'Email' field.



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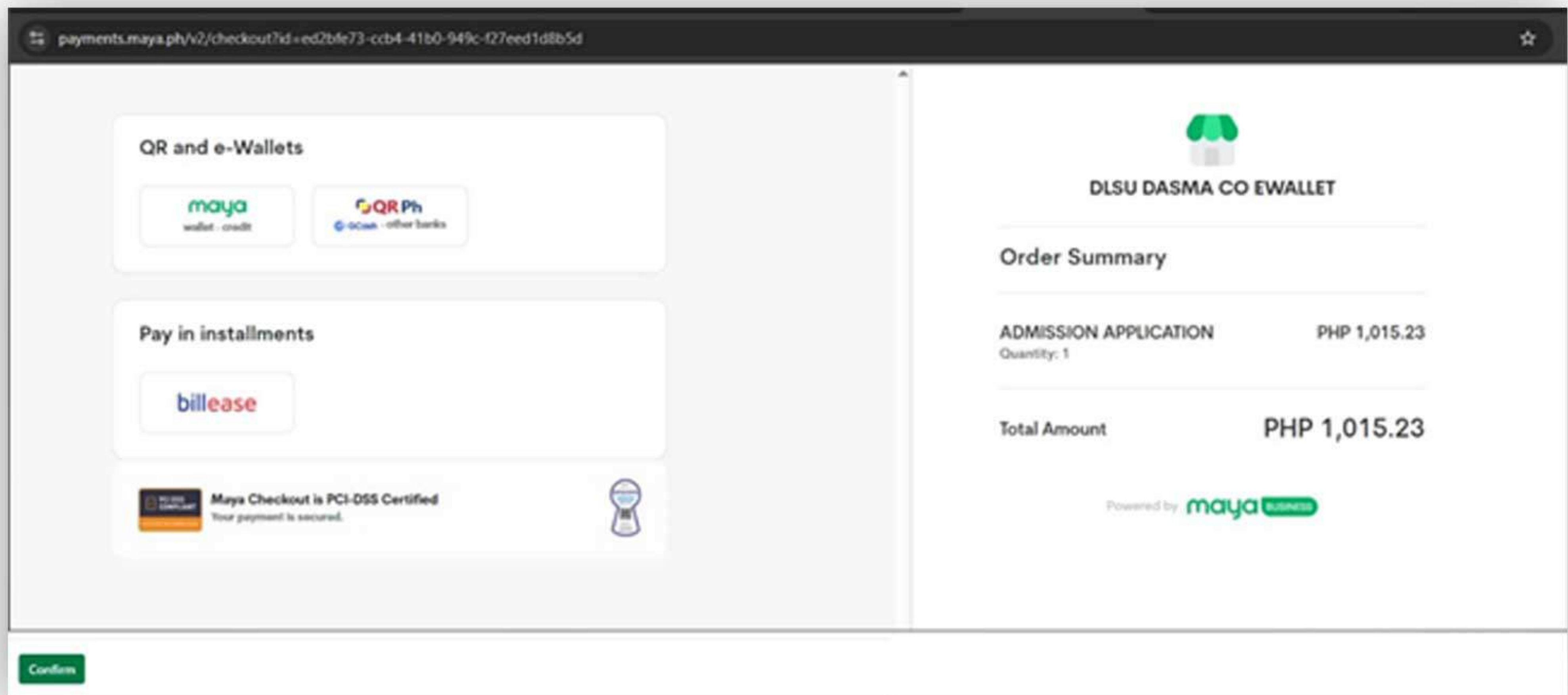
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4

Choosing **MAYA QRPH-Ewallet** will redirect you to **MAYA Checkout QRPH** and **ewallet**.



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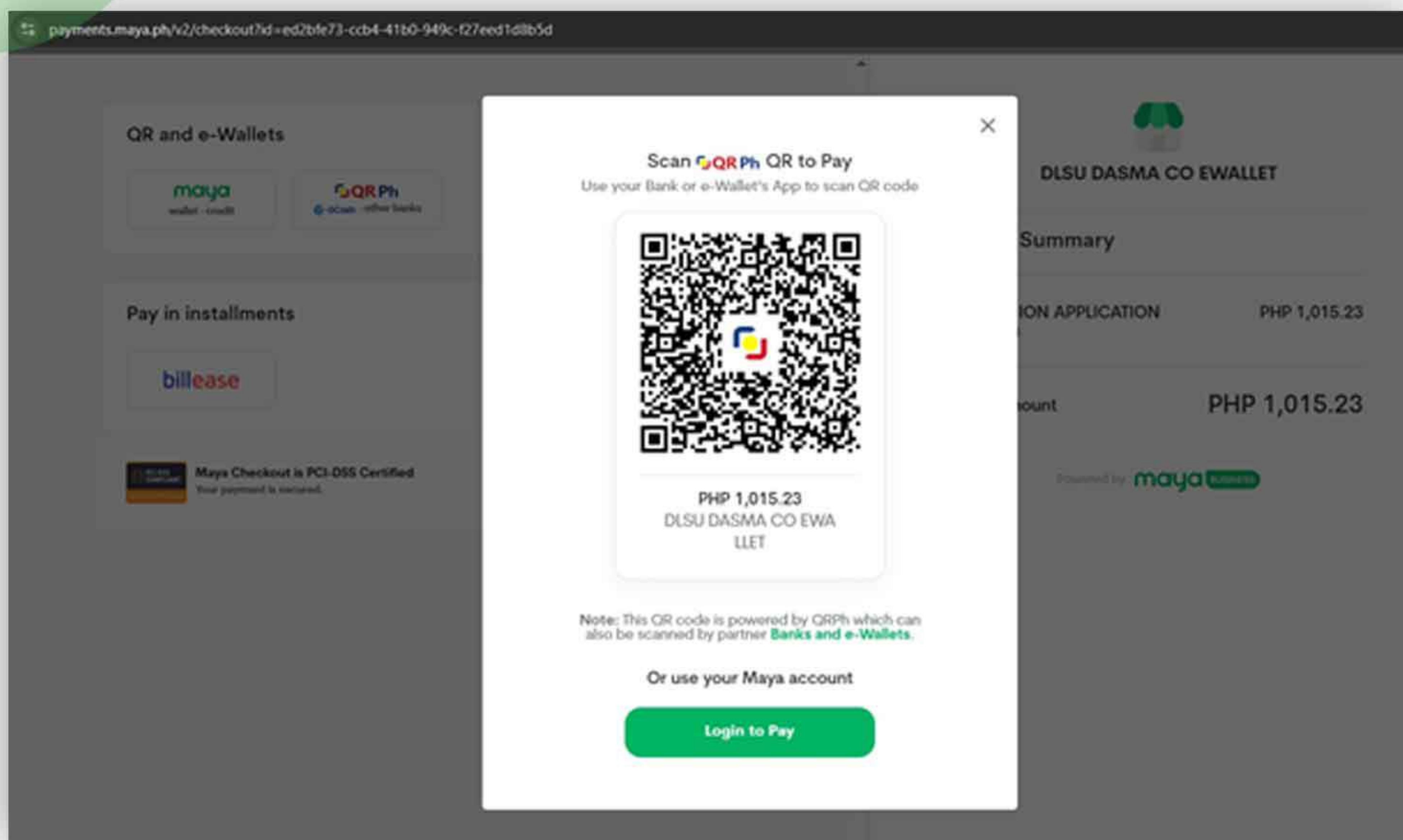
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For Payment Portal MAYA QRPH-Ewallet & MAYA Card payment (*debit/credit card*)

5

Choose from **Maya Ewallet** or **QRPH**. Then use your **bank or e-wallet's app to scan QR code** or use your **Maya account**.



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For Payment Portal MAYA QRPH-Ewallet & MAYA Card payment (debit/credit card)

6

Choosing **Maya Debit/Credit Card**, will redirect you to MAYA check out. Fill out the needed information then click **“Complete Order”**.

payments.maya.ph/v2/checkout?id=bd7982bb-7903-4bc5-a6d2-9bccc09b144b

Or pay using your debit/credit card

Debit/Credit Card

First Name Last Name

Card Number

Expiry Date CVV

☐ I'm not a robot

[Privacy](#) [Terms](#)

Complete Order

Order Summary

ADMISSION APPLICATION	PHP 1,021.33
Quantity: 1	
Total Amount	PHP 1,021.33

Powered by

Maya Checkout is PCI-DSS Certified
Your payment is secured.



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For Payment Portal MAYA QRPH-Ewallet & MAYA Card payment (*debit/credit card*)

7

Successful transaction will automatically paid your invoice.
You can see posted payments in the payment portal.

8

No payments via bank transfers are allowed.

Reminders:

If you have concerns/questions about your invoices, please send an email to ***assessment@dlsud.edu.ph*** or visit ***Accounting Office at Ayuntamiento De Gonzalez Bldg., Counters 12 or 13.***



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