### DLSU-D Senior High School

### **Online Enrollment Procedure**

www.dlsud.edu.ph



### DLSU-D Admissions Portal for Enrollment Status

1. Go to DLSU-D Admission Portal:

http://admission.dlsud.edu.ph/admission/login.aspx

2. Log in to your account.

Make sure that your admission status is for enrollment. In the instructions for the ONLINE ENROLLMENT PROCESS, an activation code and student number are needed. You need to sign in to the Admission Portal account to see the **activation code** and **student number** that you will be using for my.DLSU-D Portal sign-up.



#### Center for Student Admissions

As the region's premiere University, DLSU-D pursues its mission to mold globally competitive and morally upright students by providing world-class education and facilities, and the promotion of the Lasallian core values of faith, zeal and communion.

The University's efforts and recognitions strengthen DLSU-D's reputation as a University distinct from other institutions in Cavite -- one that pushes its limits, creating possibilities for its students, encouraging them to reach their potentials and arming them with the proper tools to succeed.

The Center for Student Admissions is responsible for the recruitment, selection and admission of junior and senior high school, college freshmen, transferees, and second course takers interested in pursuing Lasallian education.

The Office is also in charge of the Student Scholarship Office (SSO), through which the University extends financial assistance to deserving undergraduate and graduate students funded by the school's general budget as well as donor allocations.

#### Admission Account



Enter your registered email address and password to login. Don't have an account? Register Here If it is your first time to use the my.DLSU-D Portal, you will see instructions as shown below:

#### FOR ONLINE ENROLLMENT PROCESS, FOLLOW THESE EASY STEPS

- 1. You need to sign up for your my.DLSU-D Student Portal account. Go to http://pearl.dlsud.edu.ph/mydlsud/login.aspx and click Sign Up.
- 2. Copy and paste the following credentials to the Sign Up page.
  - Activation Code : C697BB\*\*\*\* (For my.DLSU-D Student and Guardian Portal sign up)
  - Student No : 2020 \*\*\*\*\*
- 3. Click Create Account
- 4. Log on to your my.DLSU-D Student Portall account
- 5. Accomplish the Data Privacy Agreement

This Activation Code is a SAMPLE ONLY. Log in to your Admission Portal account to view your Activation Code.

6. When you reach the my.DLSU-D portal homepage, go to the Features tab and click Enrollment.

If you have problems, concerns, or clarifications regarding your my.DLSU-D Student Portal account, you can email it to accountverification@dlsud.edu.ph.

If you have an existing my.DLSU-D Portal account, you will see instructions as shown below:

#### FOR ONLINE ENROLLMENT PROCESS, FOLLOW THESE STEPS BELOW

1. You need to log on to your my.DLSU-D Student Portal account using your student number below. Go to http://pearl.dlsud.edu.ph/mydlsud/login.aspx .

o Student No : 2020 \*\*\*\*\*

2. When you reach the my.DLSU-D portal homepage, go to the Features tab and click Enrollment.

This Activation Code is a SAMPLE ONLY. Log in to your Admission Portal account to view your Activation Code.

For your reference :Activation Code : 1FF5F3 \*\*\*\* (For my.DLSU-D Student and Guardian Portal sign up) If you have problems, concerns, or clarifications regarding your my.DLSU-D Student Portal account, you can email it to accountverification@dlsud.edu.ph.

1. Visit the university website: <u>ww.dlsud.edu.ph</u>. On the top most, right tab, you will see the Portal tab. Click it to navigate the login page. You will see this page:

http://pearl.dlsud.edu.ph/mydlsud/login.aspx

2. Click the "Sign Up" button.



### 1. On Account Sign Up page, select account type you want to create (Select Student).

2. Type the Student Number and Activation Code, then click "Create Account" button. The activation code is the code given in the Admission Portal.

#### my.DLSU-D Portal

### ACCOUNT SIGN UP

#### Reminders

#### For Employee Portal Account

Email your credential/s at accountverification@dlsud.edu.ph to create your account.

#### For Student Portal and Guardian Portal Account

Fill out the required details and select the account type. Activation Code can be found in the Admission: for both Student and Guardian account will use the same Activation Code. Each account types have a differ available in student account. We highly recommend students and guardians to sign up for their respective a you may email your concerns at accountverification@dlsud.edu.ph | helpdesk@dlsud.edu.ph.

### Account Details Account Type OStudent OGuardian

Activation Code

Create Account Cancel

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### 1. Set **Password** and **Security Question** then click the Save button.

Note: Please do not forget your security question and answer because these will be used for retrieving your Portal account in case you forget you password.

#### my.DLSU-D Portal

#### ACCOUNT SIGN UP

Student Name: DELA CRUZ, JUAN

Account Type: Student

Username:	202080000
Password	••••••
Confirm Password	••••••

#### Account Recovery

Account Recovery Question will help us to verify your identity in case you forgot your password. Tips:

> Choose answers that are easy to remember but difficult for others to guess.

> Do not choose questions that you have answered in public sites or social media.

Security Question	Write a secret question that no one can ever answer but you?
Security Answer	•••••

Save Cancel

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#### my.DLSU-D Portal

### ACCOUNT SIGN UP

1. After doing so, you will view the account creation confirmation. Navigate to the Log in page to log on to your account.

Student Name: DELA CRUZ, JUAN Account Type: Student

Your my.DLSUD Portal account has been created successfully. Click here to Login.



### 1. Go to My.DLSU-D Student Portal:

http://pearl.dlsud.edu.ph/mydlsud/login.aspx

2. Log in to your account.

Welcome! my.[	)LSU-D Portal	
Login to <b>my.DLSU-D</b> Ver 5.0 Enter your username and password to	log in:	
Username Password		
Log I	n	
Sign Up · Forgot Password for <b>Alumni Portal</b> click here	FAQ · Help · Contact Us	
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Data Privacy Statement

De La Salle University – Dasmariñas (hereinafter referred to as "DLSU-D", the "University", "Us", "Our", and "We") has a strong commitment to protect our students' personal information from any breaches or unauthorized use of personal information in compliance with the Data Privacy Act (DPA) of 2012 or otherwise known as Republic Act (R.A.) 10173 as governed by the National Privacy Commission (NPC).

To ensure you can make informed decisions and feel confident in providing your personal information with us, we are providing you this Data Privacy Statement outlining our data collection, usage, retention, disclosure and disposal practices and your rights as "Data Subjects", as defined by the DPA.

This notice applies to all students (including their Parents and legal Guardians acting on behalf of the students) whose personal information are collected and processed by the University. This notice explains:

- What personal information do we collect?
- Purpose for collection and use of personal information
- Disclosure and transfer of personal information
- Retention and disposal of personal information
- Your rights as Data Subject
- Notifications in case of breach of information
- Compliance with Data Privacy Clauses on Contracts
- Updates to our Data Privacy Policy statement
- Where do you go for further information

#### 1. WHAT PERSONAL INFORMATION DO WE COLLECT?

The term "Personal Information" refers to any information whether recorded in a material form or not, from which the identity of an individual is apparent or can be reasonably and directly ascertain by the entity holding the information, or when put together with other information would directly and certainly identify an individual as defined by the DPA. This may include Sensitive personal information that refers to personal information:

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FAQ · Help · Contact Us

#### Consent

I certify that I am a minor under the age of eighteen years. By clicking on the "I will notify my guardian" button below, I hereby agree to inform my guardian to review of the context of the Data Privacy Statement of De La Salle University-Dasmariñas on my behalf through the my.DLSUD Guardian Portal or via hard copy of the Consent Form.



### 1. Read the **DLSU-D Data Privacy** Statement.

2. Navigate to the bottom of the page, click agree and submit consent.

1. On the **Homepage**, click **Features** menu and select **Enrollmen**t.





#### Please read the Enrollment Terms and Conditions:

With the new enrollment procedure, the following conditions are added for clarification:

1. Payments will be posted within five (5) working days. This also holds for late enrollment. Further, only students who accomplish this provision will be considered OFFICIALLY ENROLLED.

2. Students will print the Official Certificate of Registration (COR) through Online Enrollment.

 $\blacksquare$  I have read and understood the above terms and conditions.



Decline

Copyright © 2011 All Rights Reserved. De La Salle University - Dasmariñas DBB-B City of Dasmariñas Cavite Philippines 4115

1. Read the Enrollment Terms and Conditions. Put a check on the box that confirms you have read the terms, then click Accept.

# Pre-registration @ OnE

1. You need to pre-register. Click the **Pre-registration** Button

#### Step 1 of 1: Pre-register Account Information Instructions: hide SENIOR HIGH SCHOOL 1.1: Double check your subject/s to be taken(Advised Subjects). 1.2: To reserve subject, click the "Reserve" button. Change 1.3: Finally, dick the "View PreReg Subjects" link to check your reserved subjects. Password 1.4: For queries, please proceed to Counter 1 of the Registrar's Office. Logout PreRegistration CourseCode SectCode CourseTitle Room A.Slot Units From То Davs 200000055 SBPP111L TV11 BREAD AND PASTRY PRODUCTION (NCII) 4.00 830 1130 т FOOD LAB 1 50 SCHV111 TV11 CHRISTIAN VALUES I 2.00 1230 1430 M JHS227 50 Transaction SCL111 TV11 EARTH AND LIFE SCIENCE 4.00 700 830 MW JHS232 50 First Semester, SY 2020-2021 SCOM111L TV11 EMPOWERMENT TECHNOLOGIES (FOR THE STRAND) 4.00 700 830 TH JHS COMP LAB 50 SENG111 TV11 ORAL COMMUNICATION 4.00 830 1000 JHS226 50 SENG111 TV11 ORAL COMMUNICATION 4.00 1300 1430 H JHS229 50 Pre Registration SFBS111L TV11 FOOD AND BEVERAGE SERVICES (NCII) 4.00 1300 1600 FOOD LAB 1 50 т KOMUNIKASYON AT PANANALIKSIK SA WIKA AT KULTURANG SFIL111 TV11 4.00 830 1130 w JHS121 50 O Registration SHOM111 TV11 HOMEROOM 0.00 1000 1100 JHS245 50 M SLIT111 TV11 21ST CENTURY LITERATURE FROM THE PHILIPPINES AND T 4.00 1430 1600 JHS228 50 $\bigcirc$ Petition a Subject SLIT111 TV11 21ST CENTURY LITERATURE FROM THE PHILIPPINES AND T 4.00 1300 JHS236 50 1430 - W SMAT111 TV11 GENERAL MATHEMATICS 4.00 1600 1730 JHS228 50 1 Payment 50 SMAT111 TV11 GENERAL MATHEMATICS 4.00 1430 1600 JHS239 H SPEH111 1.00 1630 50 TV11 PHYSICAL EDUCATION AND HEALTH 1 1730 JHS COURT 1 H O Subject Inquiry STPS111 TV11 TOURISM PROMOTION SERVICES (NCII) 4.00 830 1130 H TBA 50 STVE111 TV11 ELECTIVE 2.00 1430 1630 W TBA 50 --- Nothing Follows ---Total Units: 41.0 Max Units Allowed: 41 Deload Units: 0 Need Help Subject Cancelled (Prerequisite subject failed or subject already taken) Subject Available Subject Closed S) **OnE Manual** | Plot Schedule 0 Reserve Contact Us 0 FAQ f FB Account Commer

Home | Profile | Curriculum | Grades |

Online Enrollment

De La Salle University - Dasmariñas

ONG

# Pre-registration @ OnE



Online Enrollment De La Salle University - Dasmariñas

Home | Profile | Curriculum | Grades |

1. Click "**Reserve**" button to be assured of a slot for each subject.

This link shows the list of Advised Subjects. Check the color scheme for the cancelled, available, and closed subjects.

Step 1	L of 1: ns: <u>hide</u>	Pre-register							ſ	Account Information SENIOR HIGH SCHOOL
1.1: Doul 1.2: To ro 1.3: Final 1.4: For o	ble check your eserve subject lly, dick the "\ <b>queries</b> , pleas	subject/s to be taken(Advised Subjects). click the <b>"Reserve" button.</b> <b>fiew PreReg Subjects" link</b> to check your reserved subjects. e proceed to <b>Counter 1</b> of the <u>Registrar's Office</u> .								Change Password Logout
		PreRegistration								
		Advised Subjects								
CourseCode	SectCode	CourseTitle	Units	From	То	Days	Room	A.Slot	20	0000055
SBPP111L	TV11	BREAD AND PASTRY PRODUCTION (NCII)	4.00	830	1130	Т	FOOD LAB 1	50		0000000
SCHV111	TV11	CHRISTIAN VALUES I	2.00	1230	1430	М	JHS227	50	-	
SCL111	TV11	EARTH AND LIFE SCIENCE	4.00	700	830	MW	JHS232	50		Transaction
SCOM111L	TV11	EMPOWERMENT TECHNOLOGIES (FOR THE STRAND)	4.00	700	830	TH	JHS COMP LAB	50	E F	First Semester, SY 2020-2021
SENG111 SENG111 SFBS111L SFIL111 SHOM111 SLIT111 SMAT111 SMAT111 SPEH111 SPEH111 STPS111 STVE111	TV11 TV11 TV11 TV11 TV11 TV11 TV11 TV11	ORAL COMMUNICATION ORAL COMMUNICATION FOOD AND BEVERAGE SERVICES (NCII) KOMUNIKASYON AT PANANALIKSIK SA WIKA AT KULTURANG HOMEROOM 21ST CENTURY LITERATURE FROM THE PHILIPPINES AND T 21ST CENTURY LITERATURE FROM THE PHILIPPINES AND T GENERAL MATHEMATICS GENERAL MATHEMATICS GENERAL MATHEMATICS PHYSICAL EDUCATION AND HEALTH 1 TOURISM PROMOTION SERVICES (NCII) ELECTIVE	4.00 4.00 4.00 0.00 4.00 4.00 4.00 4.00	830 1300 830 1000 1430 1300 1430 1430 1430 830 1430	1000 1430 1600 1130 1600 1430 1730 1600 1730 1130 1630	МН⊤≫ММ≫МННН≫	2 JH5226 JH5229 FOOD LAB 1 JH5121 JH5245 JH5228 JH5236 JH5228 JH5239 JH5 COURT 1 TBA TBA	50 50 50 50 50 50 50 50 50 50 50 50 50		<ul> <li>Pre Registration</li> <li>Registration</li> <li>Petition a Subject</li> <li>Payment</li> <li>Subject Inquiry</li> </ul>
	41.0	Notning Follows		Dele		0				
rotal Units:	- Subject Cano	elled (Prerequisite subject failed or subject already taken)	iowea: 4.	L Deid	ad Uni	5: 0			Г	Need Help
-	- Subject Availa	ble								
-	- Subject Close	Reserve					<u>Plot S</u>	ichedule	3	OnE Manual Contact Us
		View Suggested Subjects							0	FAQ

# Pre-registration @ OnE

1. After reserving the subjects, this line will appear "**Pre-Registration Completed**".

PREHTTI	1111	PHYSICAL EDUCATION AND HEALT	нт	1.00	1030	1/30	н	JHS COURT 1	50
STPS111	TV11	TOURISM PROMOTION SERVICES (	(NCII)	4.00	830	1130	н	TBA	50
STVE111	TV11	ELECTIVE		2.00	1430	1630	w	TBA	50
			Nothing Follows						
Total Units	: 41.0		Max Units A	lowed: 4	1 Delo	oad Uni	ts: 0		
	- Subject Ca	ncelled (Prerequisite subject failed or	subject already taken)						i
	- Subject Av	ailable							
	- Subject Cl								
	- Subject Ci	JSEU		_					
			Des Desistantias Completed			VI	ew PreR	eq Subjects   Plot	Schedule
1			Pre-Registration Completed						
			Proceed to Registration						
			View Suggested Subjects						



You can also check whether there are conflicts in your class schedule. Just click the "**Plot Schedule**" link.

- After reserving the subjects you intend to enroll in, this remark will appear: "Pre-registration Completed."
- 2. To register, click the **"Proceed to Registration"** button or "Registration" Link.

SPEHIII	1111	PHYSICAL EDUCATION A	ND HEALTH I	1.00	1030	1730	н	JHS COURT 1	50
STPS111	TV11	TOURISM PROMOTION S	ERVICES (NCII)	4.00	830	1130	н	TBA	50
STVE111	TV11	ELECTIVE		2.00	1430	1630	W	TBA	50
			Nothing	g Follows					
Total Units:	41.0			Max Units Allowed: 4	1 Delo	oad Uni	ts: 0		
-	Subject Ca	ncelled (Prerequisite subject	t failed or subject already ta	ken)					
	Subject Av	ailable							
	Subject Clo	nsed							
	subject of					16	nu DroDog	Cubiosts   Dist	Cobodu
			Pre-Registrat	ion Completed		VI	ew Prekeq	Subjects   Piot	Schedu
			Proceed to	Registration					
			Trococa c	registration					
			Mour Sugar	ctod Cubiaste					
			view sugge	stersupers					

1. Check the pre-registered subjects that will appear on the screen.

2. Choose preferred payment scheme. (Full or Installment)

3. Click the "**Registration**" button.

Intensive Units: 0.0	Non Academic Units: (0.0)
Total Units: 41.00	Max Units Allowed: 41 Deload Units: 0
	Choose Payment Scheme
	O Full
	Tostallment
Note: If you want to choose Salary Deduction as p	ayment scheme, please choose the "Installment" option.
	Projected Asessment
Fee	Amount
Tuition	46043.00
Misc	4873.05
Other	8450.00
CompLabFee	400.00
TLE/HE Lab.	1200.00
Installment Fee/Disc	0.00
Total Assessment: 60,966.05	Payment Upon Enrollment: 24,386.42
Number of Installments: 3	Payment for Midterm: 18,289.82
	Payment for Finals: 18,289.82
	Desistantian
	Registration

1. Read the reminders first then check the box with the statement: "I have read and understood the above reminders".

2. Click "**Proceed to Payment**" link if you wish to pay online credit card. Click "**Print Confirmation Slip**" to print the Confirmation Slip if you want to pay through accredited payment centers.

Fee	Amount	Upon Enrollment
uition	46043.00	
lisc	4873.05	24,386.42
ther	8450.00	
ompLabFee	400.00	
LE/HE Lab.	1200.00	
otal: 60,966.05		Midterm: 18,289.82
THETALLER AND	T No.of Installments: 3	Finals: 18,289.82
1. Dropping subject/s(No Re	fund) are not covered by OnE. Go to th	Reminders he High School Registrar's Office for manual transaction (JHS Complex);
ayment Scheme: INSTALLMEN 1. Dropping subject/s(No Ra	fund) are not covered by OnE. Go to th	Reminders ne High School Registrar's Office for manual transaction (JHS Complex);
1. Dropping subject/s(No Re	fund) are not covered by OnE. Go to th	Reminders re High School Registrar's Office for manual transaction (JHS Complex);

View Posted Trans 1 | Trans 2 | Trans 3

Sample Confirmation Receipt

See payment instructions and accredited payment centers.

Schedule of payment is also included for installment payment scheme.

Senior High School Online Enrollment Confimation Receipt

#### Name:

Program Code/Year Level/Section: TVL11 Date Registered: 4/21/2020 6:15:05 PM Total Assessment: 65,609.00 Upon Enrollment: 26,243.60

Midterm: 19,682.70

Finals: 19,682.70

Payment Scheme: INSTALLMENT No. of Installment: 3

#### 1MMB4100BEBC237656090110421612P

#### NOTES:

1. Please present this confirmation receipt upon payment.

 Payments will be entertained at Counter 14-16 (Ayuntamiento) and any of the following payment centers: (Please use student ID# as reference number & DLSU-Dasmariñas as merchants name)

SM Bills Payment (Cavite Area Only)

Metrobank Bills Payment

BPI Bills Payment

Union Bank Bills Payment

3. Your transaction will be posted within 5 working days after payment date. In case your transaction is not yet posted after five working days, please verify with the Finance & Accounting Office if your payment has been received.

4. Full payment upon enrollment is entitled to 4% rebate on tuition fee only to be credited to the next semester's enrollment.

5. For installment basis, outstanding balances should be paid before the final exam to avoid penalties.

6. Penalties will be applied to the total unpaid balance after day one (1) of the final exam period.

#### Payment Scheme



Last day of Payment: 01/10/2020



# Online Payment @ OnE

Register your transaction before proceeding to payment.



Online Envollment De La Salle University - Dasmariñas

You may pay through the following:

- BPI Bills Payment (over-the-counter & internet banking)
- Metrobank Bills Payment (over-the-counter & internet banking)
- Unionbank Bills Payment (over-the-counter & internet banking)
- SM Bills Payment (Cavite area only)
- Online credit card

### If paying through ONLINE CREDIT CARD, choose Payment Description

1. To pay, enter the amount to be paid and click **Next**.

#### Instructions: hide

- 1.1. Register your transaction before proceeding to payment.
- 1.2: Choose payment description.
- 1.3: If the amount you wish to pay is higher than the minimum amount required, please input amount.
- 1.4: Click next.

	Credit Card Payment for Tuition Fee						
	Payment Description UPON ENROLLMENT  Amount in PHP 26244.00						
Next >>							
Note: Only those with registered transaction can	pay using this system.						

# Online Payment @ OnE

1. Read the Terms and Conditions

2. Check "I have read and accept the terms and conditions".

3. Click Pay Now

Order Info numb	ber: 36816	
Amount P500.0	0	
Please read and	accept the terms and conditions based on Student handbook Section 5 Financial Information.	
	Section 5 FINANCIAL INFORMATION (Based on Student Handbook SY 2010-2014)	
	and the second	
	5.1 Student Transactions	
	Students should transact at the transaction area at counters 11 & 12 for the following:	
	<ul> <li>Assessment of fees</li> </ul>	
	<ul> <li>Request for Statement of Account</li> </ul>	
	Examination permits	
	<ul> <li>Request for refund of excess payments</li> </ul>	
	Student clearance	
	5.2 Enrollment / Payment of Fees	
[ 4 ]		
E their could		
I nave read a	and accept the terms and conditions	

### Credit Card Payment Through BDO Gateway

### Select your preferred payment method

1. Choose and click the logo of your credit card that you will use for your current payment







### Credit Card Payment Through BDO Gateway

You will be directed to supply other information to complete your payment.

1. Input your credit card details and click Pay.

2. Wait for confirmation



### Generate the Certification of **Registration (COR)**

De La Salle University - Dasmariñas Senior High School Department

#### OFFICIAL CERTIFICATE OF REGISTRATION

TransNo.: 1

			Student No.: 20000055	Gender: Fer	nale				
rrogram	Code/Year Lev	el/Section:	TVL11 Department: SHS	Sem/Term:	First		<b>5Y:</b> 3	2020 -	2021
Class ID	Course Code	Sect Code	Course Title		Units	From	То	Days	Room
277	SBPP111L	TV11	BREAD AND PASTRY PRODUCTION (NCII)		4.00	830	1130	Т	FOOD LAB 1
278	SCHV111	TV11	CHRISTIAN VALUES I		2.00	1230	1430	M	JHS227
279	SCL111	TV11	EARTH AND LIFE SCIENCE		4.00	700	830	MW	JHS232
280	SCOM111L	TV11	EMPOWERMENT TECHNOLOGIES (FOR THE STRAND)		4.00	700	830	TH	JHS COMP LAB 2
281	SENG111	TV11	ORAL COMMUNICATION		4.00	1300	1430	н	JHS229
281	SENG111	TV11	ORAL COMMUNICATION		4.00	830	1000	M	JHS226
282	SFBS111L	TV11	FOOD AND BEVERAGE SERVICES (NCII)		4.00	1300	1600	Т	FOOD LAB 1
283	SFIL111	TV11	KOMUNIKASYON AT PANANALIKSIK SA WIKA AT KULTU	JRANG FILIPINO	4.00	830	1130	w	JHS121
284	SHOM111	TV11	HOMEROOM		0.00	1000	1100	M	JHS245
285	SLIT111	TV11	21ST CENTURY LITERATURE FROM THE PHILIPPINES A	ND THE WORLD	4.00	1430	1600	M	JHS228
285	SLIT111	TV11	21ST CENTURY LITERATURE FROM THE PHILIPPINES #	ND THE WORLD	4.00	1300	1430	W	JHS236
286	SMAT111	TV11	GENERAL MATHEMATICS		4.00	1430	1600	н	JHS239
286	SMAT111	TV11	GENERAL MATHEMATICS		4.00	1600	1730	M	JHS228
287	SPEH111	TV11	PHYSICAL EDUCATION AND HEALTH 1		1.00	1630	1730	н	JHS COURT 1
288	STPS111	TV11	TOURISM PROMOTION SERVICES (NCII)		4.00	830	1130	н	TBA
289	STVE111	TV11	ELECTIVE		2.00	1430	1630	w	TBA
			*** Nothing Follows ***						

Amount		
48339.00		
5120.00		
10250.00		
500.00		
1400.00		
243.60		

NOTE: The above schedule/fee may change without prior notice.

Total Units: 41.00

Payment Scheme a. Full payment upon enrollment b. Installment For Summer enrollment: For Regular Semester: 40% Due upon enrollment 50% Due upon enrollment 30% Due on or before Midterm Exam 50% Due on or before Midterm Exam 30% Due on or before Final Exam \_\_\_\_\_ \_\_\_\_\_\_ Student No.: 200000055 Name: Program Code/Year Level/Section: TVL11 Sem/Term: First SY: 2020 - 2021 TransNo.: 1 Total Assessment: 65,609.00 .....

1. Once payment is done and posted by the Accounting Office, generate the COR from your student portal account (OnE system)

### DLSU-D High School SUBMISSION OF DOCUMENTARY REQUIREMENTS

Once office transactions resume, **SUBMIT** the following documents to

### CENTER FOR ADMISSIONS AND SCHOLARSHIPS (CONFIRMATION COUNTER)

- Accomplished and duly signed **promissory note** (downloadable from the Admissions Portal)
- Original copy of official **report card or Form 138** (Grade 10 report card with final grading)

Original copy of **Certificate of Good Moral Character** from the current school

Y Photocopy of **PSA authenticated birth certificate** for Filipino student-applicant

SUBMISSION DEADLINE : SEPTEMBER 11, 2020



### DLsU-D High School

# Please wait for further announcement regarding the new schedule





