



School Year 2025–2026

Date: June 17 & 18, 2025

Extended Enrollment for New JHS Students

1

Onsite Enrollment

Submission of enrollment requirements
Registration of subjects
Issuance of payment slip



Location:

Office of the High School Registrar (OSHR)
High School Complex
481 1900 local 3309, ohsregistrar@dlsud.edu.ph

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Payment

Present the payment slip at the Cashier's Office

*For card payments, kindly note that our cashiers will not transact payments if the one presenting the card is not the cardholder. Any form of authorization from the cardholder will not be honored.

*For debit cards, we advise our students and parents who are not the cardholders to withdraw first before transacting at our counters.



Location:

DLSU-D Accounting Office
Cashiers - Counter 14, 15, 16
Ayuntamiento Building (near gate 1)
481 1900 local 3038, assessment@dlsud.edu.ph

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Issuance of Certificate of Registration

COR serves as confirmation that you have successfully completed the enrollment process.



Location:

Office of the High School Registrar
High School Complex
481 1900 local 3309, ohsregistrar@dlsud.edu.ph

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School Service Inquiries



Contact:

Janice Ilano - 09178990379, jtilano@dlsmhsl.edu.ph
Rita Mahilom - 09157202568, mahilomrital@gmail.com

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School Uniform



Location:

DLSU-D Warehouse (near CBAA Bldg)
481 1900 local 3123

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Student ID



Schedule to be announced by OHSR