



De La Salle University  
D A S M A R I Ñ A S  
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7 September 2022

To: The DLSU-D Community

From: (Sgd) Marco S. Saez  
Chancellor

Subject: OCM 005: ENROLLMENT EXTENSION

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In light of the issuance of the CHED Memorandum Order 9 Series of 2022, "Updated Guidelines on the Implementation of Face-to-Face Classes to Prevent and Mitigate Covid-19 Infections in Higher Education", we are extending enrollment, subject to the Health and Safety Protocol for entering University premises.

Enrollment, adding, and dropping (with refund) have been extended to **Friday, 09 September 2022**.

Please take note of the following email addresses and the respective concerns being addressed:

1. [assessment@dlsud.edu.ph](mailto:assessment@dlsud.edu.ph) - posting of payments, breakdown of tuition fees, tuition balance with late payment charges
2. [refund@dlsud.edu.ph](mailto:refund@dlsud.edu.ph) - request for refund
3. [tas@dlsud.edu.ph](mailto:tas@dlsud.edu.ph) - request for receipt and reporting of error in payment transaction
4. [contactaccounting@dlsud.edu.ph](mailto:contactaccounting@dlsud.edu.ph) - tuition balance and tentative tuition rates
5. [avalvaran@dlsud.edu.ph](mailto:avalvaran@dlsud.edu.ph) - adding and/or dropping concerns
6. [ntromasoc@dlsud.edu.ph](mailto:ntromasoc@dlsud.edu.ph) - registration concerns
7. [cilp@dlsud.edu.ph](mailto:cilp@dlsud.edu.ph) - Schoolbook access
8. [clarifyvaxx@dlsud.edu.ph](mailto:clarifyvaxx@dlsud.edu.ph) - concerns on vaccinated and unvaccinated status