



**MOA's/MOU's Recommended Signatories**

| Type of MOA/MOU   | Partners  | Scope/Coverage   | Main Signatory                                   | Witness/es   |
|---|---|--|--|--|
| Scholarship Grants/ Job Opportunities   | CHED/<br>DOST/LGU's/Industries/NGO's/<br>GO's/Individual          | Faculty/Students<br>(College/SHS)  | President  | VPLEA  |
| Academics & Research Collaborations or Partnership (collaborative research, joint professional activities, sponsorships and the like)<br><br>Faculty & Student Exchange or Mobility | Industries/ Institution (College/<br>Universities)/NGO's/GO/LGU's | Faculty/Students   | President  | VCAR   |
| Student Practicum, Internship/Extension/ Immersion (Curriculum-based requirements)  | Industries/ Institution (College/<br>Universities)/NGO's/GO/LGU's | Students   | VCAR<br>(unless higher authorities are required) | Dean or Dept Chair                                   |
| Community Extension   | LGU/ NGO/GA/<br>Institution/College/Universities<br>etc.          | Involving all or any sector of the community (Faculty/Students and Support staff ) | President  | VPMF   |
| Agreements with combined/multiple coverages   |   | Involving all or any sector of the community (Faculty/Students and Support staff   | President  | VPs/VCs concerned or one representative (e.g. VPLEA) |

Prepared:

**SONIA M. GEMENTIZA, PhD**  
*Vice President for Linkages and External Affairs*