

Linkages and Scholarship Office	Subsidy for the Academic Mobility Program (Faculty and Student Exchange)
LOG	003
Source of Funds	Academic Mobility Fee
Division	Office of the Vice President for Internationalization and and External Affairs
Approved	August 1, 2023 (revised)

The Academic Mobility Program is a project of the Linkages Office that supports both faculty and students in their engagements among DLSU-Dasmarinas' partner institutions abroad. Said engagements cover faculty exchange, student exchange, and short-lecture visits. This program accommodates **TWO STUDENTS AND ONE FACULTY** per college for the whole school year as this also serves as the university's response to the CMO No. 55 S. 2016 (Policy Framework and Strategies on the Internationalization of Philippine Higher Education) and CMO 06 S. 2023 (Policies and Guidelines for the Grant of Autonomous and Deregulated Status for the Private Higher Education Institution). Thus, the financial subsidy will cover airfare, accommodation, food allowance, insurance, visa process, and other incidental expenses.

INBOUND FACULTY EXCHANGE

Line Item	Subsidy
Accommodation and incidental expenses	50,000
Airport transfers	8,000
Visa assistance (transportation)	4,000
TOTAL SUBSIDY	62,000

OUTBOUND FACULTY EXCHANGE

Line Item	Asia Pacific & Middle East (Subsidy)	Europe & The Americas (Subsidy)
Food allowance	See below	See below
Accommodation	20,000	30,000
Airport transfer (in-country)	8,000	8,000
Airfare	40,000	75,000
Travel tax	1,620	1,620
Visa application	5,000	10,000
Visa extension	7,500	7,500
Medical and travel insurance	10,000	10,000
Notarization of documents	500	500
TOTAL SUBSIDY		

INBOUND STUDENT EXCHANGE

Line Item	Subsidy
Accommodation and incidental expenses	35,000
Airport transfers	8,000
TOTAL SUBSIDY	42,000

OUTBOUND STUDENT EXCHANGE

Line Item	Asia Pacific & Middle East (Subsidy)	Europe & The Americas (Subsidy)
Food allowance	See below	See below
Accommodation	20,000	30,000
Airport transfer (in-country)	8,000	8,000
Airfare	40,000	75,000
Travel tax	1,620	1,620
Visa application	5,000	10,000
Visa extension	7,500	7,500
Special study permit	5,500	5,500
Medical and travel insurance	10,000	10,000
Notarization of documents	500	500
TOTAL SUBSIDY		

Notes:

1. Outbound faculty and student exchange must be at least a minimum of two weeks and a maximum of one semester.
2. *Food allowance shall follow this scheme (starting SY 2024-onwards):
 - 15-30 days (Php. 20,000.00)
 - 31-60 days (Php. 40,000.00)
 - 61-90 days (Php. 60,000.00)
 - 91-150 days (Php. 80,000.00)

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