



# **GUIDELINES & APPLICATION PROCEDURES**

**STUDENT FINANCIAL AID  
(SFA) GRANT**



*[scholarship@dlsud.edu.ph](mailto:scholarship@dlsud.edu.ph)*



*(046) 481-1900 local 3126*



# STUDENT FINANCIAL AID (SFA) GRANT **NEW APPLICANT**

This scholarship supports **College** students. While priority courses will be listed, applicants from other programs are welcome.

## GENERAL GUIDELINES

- 1** The applicant must be a Filipino citizen, preferably Catholic, with good moral character, and preferably a graduate of a public school.
- 2** The applicant must have a **general average of 85% and above** for incoming freshmen and a **2.50 GPA** for upperclassmen with no failing grades in any other subjects and must be enrolled in a *minimum of 18 units subject load*, or as prescribed by the course curricula.



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# GENERAL GUIDELINES

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3

The course to be taken must be listed in the priority courses of the University:

- **College of Education:** Bachelor of Secondary Education, BS Special Needs Education, or Bachelor of Early Childhood Education
- **College of Criminal Justice Education:** BS in Criminology
- **College of Business Administration and Accountancy:** BSBA major in Economic
- **College of Science and Computer Studies:** BS Applied Math

4

The scholarship grant application percentage approval shall be based on the criteria set and approved by the University.

5

The following **tuition\* discounts** shall be applied for qualified grantees of A.Y. 2024-2025: **100%, 75%, 50%, and 25%\*\***

*\*Tuition excludes miscellaneous, laboratory, and other fees*

*\*\* Allowed another internally funded scholarship that provides financial assistance **not exceeding Php 10,000***



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## GENERAL GUIDELINES

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- 6 For **upperclassmen**, only those **without unpaid or outstanding balances** shall be accommodated for the online scholarship application.
- 7 **Returnees** and **transferees** may only apply **after one semester** of residency.



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# APPLICATION PROCEDURE

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1

**Accomplish the online scholarship application on the specified date set by the office with the following documents attached/uploaded (in JPEG format):**

- **Application Letter** from parent/guardian to be addressed to: *Scholarship Coordinator of DLSU-D*
- **One (1) Recommendation letter** either from the guidance counselor, class adviser, subject teacher, or school principal
- **Personal Essay** with one (1) 2x2 photo taken within the last three months
- **Certificate of Indigency**
- **Certificate of Income Tax Return (ITR) or Affidavit of non-filing of ITR or Employment Contract** (for children of OFWs)
- Recent **utility bills** (electric and water); Saved in 1 file JPEG Format
- **Picture of Residence** (Indoor and Outdoor view); Saved in 1 file JPEG Format
- **Hand drawn Vicinity sketch map with contact information** (Please start the map on the most distinguishable landmark on the barangay then to your home)



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# APPLICATION PROCEDURE

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- 2 The applicant shall be notified about the application status thru DLSU-D Student Portal/email/Schoolbook.**

### NOTES

- Online scholarship application comes **after slot confirmation**
- The application period for SFAG shall commence **six weeks before the opening of semestral classes.**
- **No new applicants will be accommodated during the second semester.**  
The application shall only be accepted *after the online enrollment.*
- The Office of the Vice President for Internationalization and External Affairs – Scholarship Unit reserves the right to reject/decline applications.

