De La Salle University
DASMARIÑAS

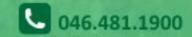# ENROLLMENT SCHEDULES
SECOND SEMESTER, SY 2025-2026

ONLINE PRE-REGISTRATION & REGISTRATION

January 15-30	Graduate Studies	All Programs
January 12	COED, CCJE	CTP, All Programs, Shiftees, Returnees, Transferees, Second Course Takers
January 13	CLAC, COL	All Programs, Shiftees, Returnees, Transferees, Second Course Takers
January 14	CICS, COS	All Programs, Shiftees, Returnees, Transferees, Second Course Takers
January 15	CTHM	All Programs, Shiftees, Returnees, Transferees, Second Course Takers
January 16	Free Evening Class	APN, BON, HRN, NIT, NYT, MEC, MMN, PSN
January 19	CBAA	All Programs, Shiftees, Returnees, Transferees, Second Course Takers
January 20	CEAT	All Programs, Shiftees, Returnees, Transferees, Second Course Takers

ONLINE ADDING/DROPPING OF SUBJECTS

Jan. 26 - Feb. 9	Undergraduate Students	All Programs

LAST DAY OF REGISTRATION

February 7	Graduate Studies	Thesis Writing/Dissertation (Residency)*
February 9	Undergraduate Students	All Programs

OPENING OF CLASSES

January 24 (Saturday)	Graduate Studies	Second Trimester, SY 2025-2026
January 26 (Monday)	Undergraduate Students	Second Semester, SY 2025-2026

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OPEN SECTION ENROLLMENT GUIDELINES
FIRST & SECOND YEAR STUDENTS
Second Semester, SY 2025-2026

1 **ONLINE ENROLLMENT ACCOUNT (OnE)**

- From my.DLSU-D Portal, click the **Enrollment** link to access your Online Enrollment Account.

2 **PRE-REGISTRATION**

- Go to Pre-registration page and click the **Reserve** button.

3 **ADD G-PATHFIT & G-NSTP SUBJECTS**

- Click **Proceed to Registration** or click the **Registration** link.

  1. In the search box, type the course code (G-PATHFIT2 or G-NSTP002) and click **OK** button.
  2. In Class ID column, click the **class ID** of subject to view the schedule, then click **Add Subject** button.

4 **REGISTRATION**

- After adding the subjects, click the **Register** button to complete the transaction.

5 **PAYMENT**

- Online payment through your PAYMENT PORTAL.
- Visit this link for the detailed payment procedure: **https://www.facebook.com/share/p/1F28mCiQRR/**

6 **CERTIFICATE OF REGISTRATION (COR)**

- Once payment has been posted, generate and print the latest copy of COR by clicking the **Print Official COR** button.

7 **VERIFICATION**

- Ensure that G-PATHFIT and G-NSTP are reflected in your official COR.
- Immediately report enrollment discrepancies to the Office of the University Registrar, Counter 6.

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DLSU-D ENROLLMENT PROCEDURE
2ND SEMESTER, SY 2025-2026

1

Register

Register subjects online and print the Confirmation Receipt.

2

Pay

Pay current fees through the Payment Portal.

3

Print

Print the official Certificate of Registration.

Please scan for detailed online enrollment guidelines:

#Register