

DLSU-D



Academic Year 2022-2023 GRADUATION GUIDELINES

REHEARSALS

Rehearsing the graduation rites is necessary to ensure smooth flow of ceremonies including academic procession, right time to stand and sit, award acceptance, transfer of tassel, symbolic diploma acceptance, and recessional. Therefore, all candidates for graduation are required to attend the rehearsals.

ENTRY TO THE VENUE

Each candidate for graduation is given two (2) entry cards for the companions' entry to the Graduation Rites venue. Only those with entry cards and in appropriate attire will be allowed inside. Everybody must strictly follow the University safety and health protocols, which are detailed in the succeeding page.

BACCALAUREATE MASS, HOODING CEREMONY, AND SPECIAL AWARDS' RECOGNITION

The Baccalaureate mass serves as a prelude to the graduation day and the University's way to bless your path towards another beginning in your life. All candidates for graduation must attend this mass. The Hooding Ceremony for Graduate Programs and Special Awards' Recognition come after, hence, everybody must not leave the venue until the ceremonies are over. During the recognition, medals will be given for loyalty, outstanding dissertation/thesis, exemplary performance-collegiate level, outstanding in the field of culture and arts, and athletics.

Attendees must wear Sunday clothes (smart casual dress for female; long sleeves polo and dark-colored pants for male). Footwear must be appropriate for the occasion. Strictly no slippers.

GRADUATION RITES

Solemnity. This is a ceremony where formal conferment of academic degrees to candidates for graduation are conducted. Therefore, everybody must observe solemnity. Boisterousness and loud talk must be avoided. Nobody, but the reception committee, is allowed to approach the graduates while the ceremonies are ongoing.

Call time. You must come on time for the assembly, which is an hour before the academic procession. It

is during this time that line-up of candidates for graduation for the procession is arranged by the reception committee. This arrangement matches the assigned seat per candidate in the venue, which helps in the smooth flow of the program. Therefore, you must follow. We will not wait for latecomers.

Academic awardees. Those who are graduating with Latin Honors and recipient of Excellence in Leadership award will be given medals during the graduation rites.

Receiving of symbolic diploma. Graduates will be given a symbolic diploma each before going on stage to take a bow before the audience. Calling of names will be by four. As a sign of courtesy to the graduate whose name will be called last, those who have

already been called must wait for the end of the ceremonies before leaving the venue.

Academic Procession and Recessional are important parts of the ceremonies, thus, graduates and other participants must maintain an orderly march.

Security and Orderliness in the Premises. The entrance at the lobby is open for parents and companions an hour before the academic procession. Once the procession starts, parents are expected to be seated; entrance will be closed and will re-open after the Philippine National Anthem.

Guards at the entrance are instructed to inspect bags and packages; everybody is requested to cooperate. Please attend to your personal belongings. The University will be responsible for any loss or damage.

Ugnayang La Salle shall exercise full authority within its premises and reserves the right to control, regulate, inspect, refuse entry to or prohibit any person as well as materials considered inimical to or which constitute violation of Philippine laws, and DLSU-D rules and regulations.

Children below ten (10) years old are not allowed inside the venue.

Gifts and flowers. You are advised to pin your corsage or wear your garland before going to the assembly area to avoid overcrowding. Moreover, flowers and any form of gift must not be given

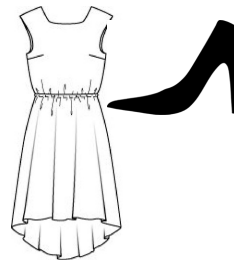
while the ceremonies are ongoing.

APPROPRIATE ATTIRE



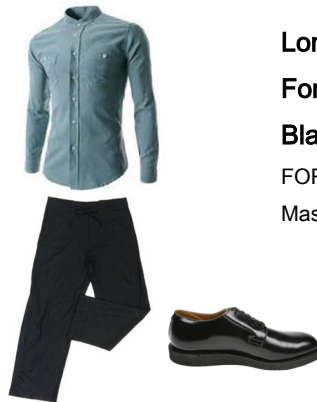
Toga and Cap with Tassel

Must be worn over your Sunday dress (female) or long sleeves polo with tie and black pants (male) during graduation rites.



Semi-Formal Dress and Black High-Heeled Close Shoes

FOR LADIES during Baccalaureate Mass and Graduation Rites



Long Sleeves with Tie, Formal Trousers and Black, Leather Shoes

FOR MEN during Baccalaureate Mass and Graduation Rites

Everybody **MUST NOT** wear the following:
SHORT PANTS, SANDO, SLIPPERS, OPEN TOE SHOES/SANDALS, RUBBER SHOES

HOUSE RULES



SAFETY AND HEALTH PROTOCOLS

Everybody who will attend in any graduation activity must:

- Be of age 10 years or older
- Wear face mask upon entry to the campus

ACADEMIC AND SPECIAL AWARDS

Academic Honors for Undergraduate Programs are given to graduating students who have maintained the required academic standards: an Overall Grade Point Average (oGPA) or higher and each grade must not be lower than 2.50 or its equivalent in all academic subjects taken in this University and other schools. Other factors considered are total credits earned in the university, grades in non-academic subjects, and disciplinary record.

Academic Honors for Graduate Programs are given to graduating students who have maintained the required academic standards: an oGPA of 3.26 (master's degree) / 3.50 (doctor's degree) and each grade must not be lower than 3.00 (master's degree)/3.25 (doctor's degree). Other factors considered are total credits earned in the University, grades in non-academic subjects, disciplinary record, comprehensive exam, thesis or dissertation, and residency.

St. John Baptist de La Salle Award for Excellence in Leadership is given for notable and meritorious performance in academic and extra-curricular

activities, management and participation in relevant projects, and achievements during a student's stay in the University.

The **Athlete of the Year** is given to a graduating student who has consistently shown excellent performance as a Patriot. Winning gold medals and accolades for the University.

Cultural Award is given to a graduating student who has exhibited exemplary performance in the field of performing arts, thus, contributing immensely to the development of consciousness in culture and the arts.

Loyalty Award is given to graduating students who

finished elementary, secondary, and tertiary education from De La Salle or De La Salle supervised schools.

Golden Armor Award is given to a CCJE graduating student who has portrayed meritorious academic, co-curricular, and extra-curricular activities, and upheld the Lasallian values with wholehearted dedication and piety.

Golden Gear Award is given to a CEAT graduating student with good academic standing and has rendered significant contribution to the University.

Gawad Laya Award is given to a CLAC graduating student who has achieved academic excellence, pursued student interests through leadership, and

committed to advocacies and community empowerment.

Golden Leaf Award is given to a graduating student who has achieved the highest GPA among Biology or Mathematics students and has significantly contributed services to the CSCS while maintaining Lasallian values.

Golden Pin Award is given to a graduating student who has achieved the highest GPA among CS or IT students and significantly contributed services to the CSCS while maintaining Lasallian values.

Golden Scroll Award is given to a CBAA graduating student who has maintained steady academic, co-curricular, and extra-curricular activities, and has

shown solid character worthy of emulating by another.

Outstanding Dissertation/Thesis are selected based on significance, originality, usefulness in the discipline where it applies, coherence of the problem, and clarity. Dissertation or thesis defense is also an important factor in the selection.

The Office of the Registrar may impose a sanction for violating these guidelines including but not limited to holding of the release of graduate's school records for one (1) school year.

REHEARSAL AND DISTRIBUTION OF PROGRAMME

Assembly at Bahay Pag-Asa Road

04 September 2023, 9AM—CEAT, CCJE, COED

04 September 2023, 2PM—CSCS, CLAC

05 September 2023, 9AM—CBAA, CTHM

BACCALAUREATE MASS, HOODING CEREMONY FOR GRADUATE

PROGRAMS, AND SPECIAL AWARDS' RECOGNITION

9:00 AM, Ugnayang La Salle

06 September 2023—All Colleges

GRADUATION RITES

Ugnayang La Salle | Assembly at Bahay Pag-Asa Road

08 September 2023, 8AM—GEAT, CCJE, COED

08 September 2023, 2PM—CSCS, CLAC

09 September 2023, 8AM—CBAA, CTHM

CBAA—College of Business Administration and Accountancy | CCJE—College of Criminal Justice Education | COED—College of Education | CEAT—College of Engineering, Architecture and Technology

CLAC—College of Liberal Arts and Communication | CSCS—College of Science and Computer Studies | CTHM—College of Tourism and Hospitality Management

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